

ELECTION CHECKLIST

Documents for New Candidate(s)

- DS-DE 9 Received (*Appointment of Treasurer & Designation of Depository_Proposed 7/2023*)
- DS-DE 84 Received (*Statement of Candidate*) – Rev 05/2011
- Acknowledgement of EFS* Policies (To be signed by Candidate)
- EFS Login Information Provided (To be signed by Candidate)
- EFS Handbook- VR-VoterFocus “How to File Financial Reports Online”
- The Florida Election Code (2023 – Rev 08/2023)
- Candidate & Campaign Treasurer Handbook (Rev. 7/2023)
- Calendar/Deadlines for Campaign Reports (2023)
- ~~Number of Petitions needed for Petition in Lieu of a Qualifying Fee~~
- ~~Petition Handbook (Rev. 6/14/2023)~~
- ~~Petition Form (DS-DE 104) Rev. 09/2014~~
- MD-ED 28 – *Reporting of Solicitation of Contributions...*
- MD-ED 26 – *Vote-By-Mail Ballot Activities Summary*
- ~~Public Records Exemption Form~~
- Poll Watcher Form – Rev. 08/2016
- Code of Ordinances- City of Miami: Chapter 16 – Elections (printed 06/08/2022)
- Charter – City of Miami – (printed 06/08/2022)
- City Code regarding Political Signs
- Misc: FDOT Letter: Political Campaign Signs
- DS-DE 12 – instructions for campaign report
- DS-DE 13 – instructions for campaign report
- DS-DE 14 – instructions for campaign report

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CITY OF MIAMI

Alicia Kossick
Print Name

[Signature]
Signature

09/22/2023
Date

*EFS – Electronic Filing System

**APPOINTMENT OF CAMPAIGN TREASURER
AND DESIGNATION OF CAMPAIGN
DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be on file with the qualifying officer before opening the campaign account.

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1. CHECK APPROPRIATE BOX(ES):

Initial Filing of Form Re-filing to Change: Treasurer/Deputy Depository Office Party

2. Name of Candidate (in this order: First, Middle, Last)

ALICIA SUSAN KOSSICK

3. Address (include post office box or street, city, state, zip code)

3262 Elizabeth St
#4
COCONUT GROVE, FL 33133

4. Telephone

(917) 499 6310

5. Candidate's Voter Registration #:

103112050
(Not required for Qualifying Purposes)

(Not required for Qualifying Purposes) - Phonetic spelling for audio ballot: Print name phonetically on the line below as you wish it to be pronounced on the audio ballot as may be used by persons with disabilities (see instructions on page 2 of this form):

UH LAIM EE SEE UH KAH SS I K

6. Office sought (include district, circuit, group number)

DISTRICT 2 COMMISSIONER

7. If a candidate for a nonpartisan office, check if applicable:

My intent is to run as a Write-In candidate.

8. If a candidate for a partisan office, check block and fill in name of party as applicable: My intent is to run as a

Write-In No Party Affiliation _____ Party candidate.

9. I have appointed the following person to act as my Campaign Treasurer Deputy Treasurer

10. Name of Treasurer or Deputy Treasurer

PATIRKY HERNANDEZ ASTIGARRAGA

11. Telephone

(917) 445-2349

12. Mailing Address

3600 GRAND AVE

13. City

COCONUT GROVE

14. State

FL

15. Zip Code

33133

16. I have designated the following bank as my Primary Depository Secondary Depository

17. Name of Bank

TRUIST

18. Address

3058 GRAND AVE

19. City

MIAMI

20. County

MIAMI DADE

21. State

FL

22. Zip Code

33133

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

23. Date

09/22/2023

24. Signature of Candidate

X

Alicia S. Kossick

25. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)

I, PATIRKY H. ASTIGARRAGA, do hereby accept the appointment
(Please Print or Type Name)

designated above as: Campaign Treasurer.

Deputy Treasurer.

09/22/2023
Date

X

Signature of Campaign Treasurer or Deputy Treasurer



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City of Miami Acknowledgement of Electronic Filing System Policies

Pursuant to Ordinance No. 13687, adopted on June 8, 2017, "[E]ach person, candidate, political committee, electioneering communications organization, or other individual or organization required to file campaign treasurer's reports with the City Clerk in their official capacity as filing officer for the City of Miami ("City") pursuant to Chapter 106, Florida Statutes, shall file such reports by means of the City's electronic filing system..." The electronic filing system can be accessed using the following options:

- Option #1: By directly accessing VR Systems' website located at:
https://www.voterfocus.com/ws/WScand/candidate_login.php?county=muncitymiami
- Option #2: From the Office of the City Clerk's elections website "Online Reporting Application" located at: <https://www.miamigov.com/Government/Departments-Organizations/City-Clerks-Office/Elections/Candidates#section-2>

1. Sign-in Credentials

Candidates and treasurer(s) or committee chairs and treasurer(s) will be issued Sign-in Credentials, a numeric candidate identification number and password, by the Office of the City Clerk to access ("sign-in") the system. **We strongly encourage you to use the option in the reporting software to change your password once you have logged into the system.** When changing your password, please be aware that the password must be a minimum of 8 characters long--letters and/or numbers--and is case-sensitive. Common passwords (for example, Password1) are not allowed, it should be different from your current password and must not contain your city's name.

You are responsible for safeguarding this sign-in information and resetting or changing your password should this information become lost or compromised.

Please note: Only one sign-in name and password will be issued for the candidate and treasurer(s) or committee chair and treasurer(s), as applicable.

2. PIN

A separate PIN (personal identification number) will be issued to the candidate and treasurer(s) or committee chair and treasurer(s), as applicable. This PIN is considered the same as your signature on a filed paper report. **We strongly encourage you to use the option in the reporting software to change your PIN once you have logged into the system.**

You are responsible for safeguarding this PIN and notifying the Office of the City Clerk should this information become lost or compromised. Upon notification, our office will provide you with a new PIN.

3. Reports

Reports shall be completed and filed electronically through the City's electronic filing system **no later than Midnight (Eastern Standard Time) of the day required, pursuant to the reporting schedule provided by the City Clerk, as required by law.** When your report is electronically filed, the "Filing Submitted Page" may be printed and retained for your records as your "Electronic Filing Receipt."

City of Miami
Acknowledgement of Electronic Filing System Policies

4. Alternative Procedure for Inoperable Electronic Filing System

In the event that the electronic filing system is inoperable on the date a report is due, the report will be accepted as timely filed if filed **no later than Midnight (Eastern Standard Time)**, of the first business day the electronic filing system becomes operable again. No fine will be levied during the period the electronic filing system was inoperable. When your report is electronically filed, the "Filing Submitted Page" may be printed and retained for your records as your "Electronic Filing Receipt."

5. Reports Not Timely Filed

If a required report is not timely filed, the relevant penalty sections in Chapter 106, Florida Statutes, shall apply. All reports filed via this system are considered to be under oath by the candidate and treasurer(s), committee chair and treasurer(s) and are subject to all relevant penalties in Chapter 106, Florida Statutes.

I acknowledge that I have the following information from the Office of the City Clerk:

- Copy of this Acknowledgement (completed and signed)
- Handbook on the Electronic Filing System Guidelines
- Assigned ID, Password and PINS

I also acknowledge that I understand the following:

- Campaign reports must be electronically filed **no later than Midnight (Eastern Standard Time)** of the day required, pursuant to the reporting schedule provided by the City Clerk, as required by law, or they are deemed late-filed and will be subject to the applicable penalties.
- Any reports that I file through the electronic filing system are considered to be certified as to correctness within the meaning of Sections 106.07(5) or 106.29(2), Florida Statutes. Persons filing reports are subject to penalties as prescribed in Chapter 106, Florida Statutes.

Finally, as a candidate, committee chair, or treasurer(s), I acknowledge that I am responsible for protecting my Sign-in Credentials from disclosure and am solely responsible for all filings on the electronic filing system using these credentials. Furthermore, I acknowledge that I will notify the Office of the City Clerk immediately upon either losing these credentials or in the event they become compromised.

Alicia Kossick

Print Name (Candidate/Committee Chair)
(Authorized Representative)

D2 Commissioner

Office Sought / Committee Name

Alicia Kossick

Signature of Candidate/Committee Chair
(Authorized Representative)

09/22/2023

Date

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**STATEMENT OF
CANDIDATE**

(Section 106.023, F.S.)

(Please print or type)

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CITY OF MIAMI

I, ALICIA SUSAN KOSSICK,
candidate for the office of DISTRICT 2 COMMISSIONER;
have been provided access to read and understand the requirements of
Chapter 106, Florida Statutes.

X

Alicia S. Kossick
Signature of Candidate

09/22/2023
Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).

CANDIDATE CONTACT INFORMATION

Name: Alicia S. Kossick

Address: 3262 Elizabeth Street #4
COCONUT GROVE, FL 33133

Phone: 917 499 6310

Email: alicia.kossick@hotmail.com

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PUBLIC RECORD: Pursuant to Chapter 119, Florida Statutes, the information provide is a public record. The documents you provide may be posted on the Office of the City Clerk's webpage and will be available for inspection. Pursuant to Florida Statutes 119.071, if you are an individual whose home address and/or telephone is exempt from disclosure, the City Clerk will maintain that confidentiality if you submit the City of Miami's Public Record Exemption form.

CITY OF MIAMI



CAMPAIGN TREASURER'S REPORT
ELECTRONIC FILING LOGIN INFORMATION

The electronic filing system can be accessed using the following options:

Option #1: By directly accessing VR Systems' website located at:

https://www.voterfocus.com/ws/WScand/candidate_login.php?county=muncitymiami

Option #2: From the Office of the City Clerk's elections website "Online Reporting Application" located at:

<https://www.miamigov.com/Government/Departments-Organizations/City-Clerks-Office/Elections/Candidates#section-2>

Your initial login information is as follows:

Numeric Candidate/Committee ID: 113

Assigned Password (temporary): 2023-AIKossick-D2

Candidate/Committee PIN: 1218

Treasurer PIN: 1219

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Candidate/Committee Name: Alicia Susan Kossick

Office Sought: D2 Commissioner

Committee Chair/Treasurer:
(Authorized Representative) Patricia H. Astigarra

Signature: Alicia Kossick
Candidate/Committee Chair/Treasurer (Authorized Representative)

Date: 09/23/2023