

Post Office Box 12601 Pensacola, FL 32591-2601 EscambiaVotes.gov Phone: (850) 595-3900 Fax: (850) 595-3914 soe@escambiavotes.gov

Sautt Lunsferl	Escambia Canty Tax Collector
Candidate Name	Office Seeking 2024 Election

Candidate Received Instructions and/or materials on the following:

Received Candidate Handbook or told where online to access it.
 Escambia County Handbook: https://escambiavotes.gov/running-for-office

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Division of Elections Handbook: <a href="http://dos.myflorida.com/elections/forms-publications/publications/">http://dos.myflorida.com/elections/forms-publications/publications/</a>

- Provided access to Florida Statutes Chapter 106 Campaign Financing and Form DS-DE 84 due within 10 days of pre-filing. Also, Chapter 104 which refers to Violations and Penalties.
   http://election.dos.state.fl.us/publications/pdf/2014/2014\_election-laws.pdf
   https://dos.myflorida.com/elections/forms-publications/forms/
- Cybersecurity links for Campaigns: <a href="https://www.belfercenter.org/CyberPlaybook">https://www.dhs.gov/sites/default/files/publications/DHS%20Campaign%20Checklist Fl-NAL%20October.pdf">https://www.dhs.gov/sites/default/files/publications/DHS%20Campaign%20Checklist Fl-NAL%20October.pdf</a>
- Informed of Online Campaign Reports and due dates. Gave report due dates schedule. (Frequency of Campaign Reports will change see Schedule) ID, Pin(s) and Password will be sent through US Mail.
- Contributions: As of November 1, 2013, \$1,000 aggregate limit to include check, cash and in-kind; \$50 Cash Limit (to include candidate); Contributions from joint checking account is from the person who signed the check. Each contribution, no matter how small shall include address and if over \$100 must include specific occupation (cannot list business owner or sales, etc. must list specific type of business. Also, contributions/loans from candidates must be listed. If over \$100, must list occupation. Cannot list occupation as "candidate").
- Expenditures: All transactions should go through campaign account. Must list address and purpose for each expenditure.

 Informed Candidate of the requirement that all printed materials should contain Political Disclaimers, samples are included in handbooks.

Informed Candidate that the News Media will be notified.

16-16-23 Q3

Due Date of First Campaian Report

Cardidate (or Representative) Signature and Date

Due Date of Statement of Candidate
Form (if not turning in at pre-filing)

Email Address for Report Notices and Candidate Information – checked on regular basis